

Supplier Sustainable Purchasing Questionnaire

Your answers to the following questions will be used to help The Co-operators better understand our suppliers' approach to sustainability management and to embedding sustainability considerations into their products or services. It will help us identify which suppliers to work with to advance key sustainability considerations so that we can be assured our supplier relationships are in alignment with our Sustainability Policy and the goals of our Sustainable Purchasing Program, including the Supplier Code of Conduct.

Please complete the following questions and provide requested information, as relevant.

1. Commitment

Has your firm (Board, CEO) made a public commitment to sustainability? If so, please provide a copy / details of the firm's commitment. (This could include reference to sustainability in your company's mission statement, vision, values, principles, code of conduct, etc. or it could be a stand-alone commitment statement.)

2. Policy

Does your firm have a sustainability / corporate social responsibility / environment / health and safety / ethical sourcing / corporate donations or other social or environmental policy? (Please provide copies of all relevant policies.)

3. Resources

Does your firm have staff and / or resources dedicated to managing your sustainability performance? If yes, please provide number of FTE (Full Time Equivalents) and titles of managers.

4. Priorities and Plans

Has your firm identified its key sustainability impacts and is the company working to improve its sustainability performance in these key areas? If so, please list the key impacts and provide a short description of your efforts and recent achievements in improving the firm's performance in these areas.

5. Risk Management

Has your firm identified and put plans in place to manage your sustainability risks and opportunities?

6. Products and Services

Do your products or services have any environmental or social features or benefits (e.g., environmental certification, accessible to diverse customer groups such as people with disabilities, etc.)? If so, please provide details. If not, please indicate if you have any plans to improve the sustainability attributes of your products or services.

7. Goals, Targets and Performance Monitoring

Does your firm have internal goals and targets to become more sustainable? If so, please list. If you have goals and targets, please indicate how they are monitored and your general approach to monitoring and improving your sustainability performance.

8. Governance

Does your board of directors receive regular progress reports on the firm's sustainability performance?

9. Reporting

Does your firm publicly report on your sustainability progress to your stakeholders?

10. Supply Chain Management

Does your firm have minimum standards for the sustainability performance of your suppliers and if so, do you monitor compliance with these standards? If so, please provide details on your approach.

11. Greenhouse Gas Management

Is your firm taking steps to reduce its greenhouse gas emissions and its energy use? Do you have a greenhouse gas management plan in place to reduce your carbon emissions? If so, please provide details on your efforts, achievements and goals.

12. Training and Internal Alignment

Do staff receive sustainability training on key social and environmental factors affecting your firm and your firm's industry and related sustainability matters? Does your firm survey its staff to assess staff perception of the firm's sustainability performance?

13. Industry Collaboration

Does your firm participate in any industry initiatives to improve your industry's sustainability performance?

14. Environment, Health and Safety Standards

Please provide details of any breaches of environmental or employment standards legislation over the last 12 months. Please indicate if during the last 12 months there were any fires, explosions, industrial accidents, hazardous releases, or other health and safety incidents at any of your facilities. If so, please provide a brief description of these incidents.

By responding to this questionnaire you agree that your responses to the questions are, to the best of your knowledge, true and accurate. Please advise The Co-operators of any material changes.



Company Name:
Contact Name:
Position/Title:
Address:
Telephone:
Email:
Main Country/ies of Operation:
Date:

Signature

Date

Name and Title